

January 9, 2023

5:30 pm

Baraboo Civic Center, Room 11

124 2nd Street

Baraboo, WI 53913

Pages

1. Call Meeting to Order

- a. Roll Call of Membership
- b. Note compliance with Open Meeting Law
- c. Approve minutes of the November 14, 2022 regular meeting
- d. Approve agenda

2. Public Invited to Speak

(Any citizen has the right to speak on any item of business that is on the agenda for this meeting if recognized by the presiding officer.)

3. Action Items

1

- a. Discuss and consider BABA request for Pierce Park field #3 improvements
- b. Discuss and consider BABA request to allow sponsor banners to be displayed at Pierce Park
- c. Discuss and consider request from Jim and Becky Hovde to waive park fees for the June 18, 2023 Helping Hands Non-Profit event at Ochsner Park
- d. Discuss and consider Oak Street Overlook Plan approval
- e. Discuss and consider request from Friends of the Baraboo Zoo to sell zoo memberships for the support of the Ochsner Park Zoo
- f. Discuss and consider allowing Bike Wisconsin to hold their annual GRABAAWR overnight stop at the Baraboo Civic Center on June 15-16, 2023 and allow for camping on the Civic Center grounds and in the gymnasium

4. Information Items

- a. Staff Reports
 - 1) November & December, 2022 Revenues
 - 2) Upcoming projects & programs
- b. Reports from Subcommittees and Friends Groups
 - 1) Bike Advisory Committee
 - 2) Friends of Baraboo Parks
 - 3) Friends of the Baraboo Zoo
- c. Commission Member Communications & Reports

5. Adjournment

Mike Hardy, Parks, Recreation & Forestry Director

PLEASE TAKE NOTICE that any person who has a qualifying disability as defined by the Americans with Disabilities Act, that requires the meeting or materials at the meeting to be in an accessible location or format, should contact the City Clerk (101 South Blvd., Baraboo, WI or phone 608-355-2700) during regular business hours at least 48 hours before the meeting so that reasonable arrangements can be made to accommodate each request.

FOR INFORMATION ONLY, NOT TO BE PUBLISHED



Service Proposal
EXHIBIT A

Ball Diamond Fine Sports Turf

1106 Tillberry Dr
Baraboo, WI 53913
608.434.2504 Craig Schlender

608.963.8934 Eric Schlender

TO: BABA

Baraboo, WI 53913

baraboobaseballinfo@gmail.com

TAX EXEMPT Yes
TAX LOCATION Sauk

SALES PERSON: Eric Schlender
PROJECT NAME: Field Three Renovation
Customer PO#: 1268A Delivered

DATE PREPARED: November 8, 2022
EXPIRATION DATE: December 8, 2022

DAYS NEEDED TO COMPLETE PROJECT: 30		FEE SCHEDULE	
Anticipated Start Date	Anticipated Completion Date	Terms	
May 1, 2023	June 1, 2023	BALANCE DUE ON PROJECT COMPLETION	
QTY	Scope of Services	UNIT PRICE	LINE TOTAL
1	Services for Renovation Field 3 Pierce Park <i>Includes:</i> Layout and edge entire field and remove edged material Dig out existing infield mix @ 2 inches Laser grade existing infield mix to ensure level surface Placing 7 loads of new infield mix @ 2 inches Laser grading new infield mix to meet existing grade and drainage Topdress 3 tons of infield conditioner using tractor and topdresser Install new base anchors, plate, and rubber if needed Finish dragging	\$ 5,950.00	\$ 5,950.00
1	Ball Diamond Fine Donation Products <i>Includes</i>	\$ (5,950.00)	\$ (5,950.00)
3	3 tons Turface pro league heritage red infield conditioner	\$ 610.00	\$ 1,830.00
7	7 loads @161 tons of Quickpitch Red Limestone infield mix Delivered	\$ 1,446.25	\$ 10,123.75
City of Baraboo would provide trucks to transport old infield mix off			
		SUBTOTAL	\$ 11,953.75
		Sales Tax (0)	\$ -
		TOTAL DUE	\$ 11,953.75

To accept this quotation, please sign, date, and return with deposit.

Please Make all checks payable to Ball Diamond Fine.

Name _____ Date _____

Thank you for your business!!



Division of Faulks Bros. Construction, Inc.
E3481 Royalton Street, Waupaca, WI 54981
Ph: 715-258-8566 - Fax: 715-256-3983
www.WaupacaSand.com

Quote Number: 8558

QUOTE

Page: 1 of 1

Bill To:

CRAIG SCHLENDER
BALL DIAMOND FINE SPORTS TURF, LLC
1106 TILLBERRY DR
BARABOO WI 53913
USA

Phone: 608-356-8581 Fax: 608-254-2224
craigschlender@gmail.com

Terms: NET 30

Ship To:

PIERCE PARK
950 WALNUT STREET
BARABOO, WI 53913

Date: 10/25/2022

Expires: 11/24/2022

Quoted By: JOLENE WERTH

FUEL SURCHARGES UPDATES EVERY TUESDAY ACCORDING TO DEPT. OF ENERGY MW NATIONAL AVERAGE.

AVERAGE 23 TONS PER TRUCKLOAD

Line	Part	Description	Quantity	Unit Price
1	050152	QUICKPITCH RED INFIELD MIX	1.00 TON	\$59.55 per TON delivered
3	090999	FUEL SURCHARGE (TON)	1.00 TON	\$3.33 TON

- ***Sales tax is not included in price unless otherwise indicated.***
- ***WS&S may add a fuel surcharge in addition to the above quoted prices to reflect increased fuel costs at time of delivery. Please confirm pricing and any applicable fuel surcharges when placing your order.***
- All products will be delivered to one general stockpile located on a hard compact surface and easily accessible. All delivery sites to be in good driving condition and out of flood plain.
- Deliveries to on-course dump locations or to locations other than general stockpile will be assessed an additional \$2.50 per ton.
- Deliveries requiring drivers to wait longer than their scheduled 15 minutes of unloading time for stockpile deliveries or 30 minutes of unloading time for on-course deliveries may be assessed an additional wait time rate of \$95.00 per hour.
- All changes & cancellations must be complete, specific, in writing and acknowledged by WSS a minimum of 12 hours prior to scheduled delivery time.
- All additional independent testing, when required, and the cost of shipping, is the responsibility of the Customer. All test data is to be reported on samples taken at the stockpiles in accordance with ASTM procedures.



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EXHIBIT A

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608.434.2504 Craig Schlender

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TO: BABA

Baraboo, WI 53913

baraboobaseballinfo@gmail.com

TAX EXEMPT Yes

TAX LOCATION Sauk

SALES PERSON: Eric Schlender

PROJECT NAME: Field Three Renovation

Customer PO#: 1268B City Pick Up

DATE PREPARED: November 8, 2022

EXPIRATION DATE: December 8, 2022

DAYS NEEDED TO COMPLETE PROJECT: 30		FEE SCHEDULE	
Anticipated Start Date	Anticipated Completion Date	Terms	
May 1, 2023	June 1, 2023	BALANCE DUE ON PROJECT COMPLETION	
QTY	Scope of Services	UNIT PRICE	LINE TOTAL
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1	Ball Diamond Fine Donation Products <i>Includes</i>	\$ (5,950.00)	\$ (5,950.00)
3	3 tons Turface pro league heritage red infield conditioner	\$ 610.00	\$ 1,830.00
7	7 loads @161 tons of Quickpitch Red Limestone infield mix City Pick Up	\$ 977.00	\$ 6,839.00
City of Baraboo would pick up infield mix from Waupaca **City of Baraboo would get new mix on to field if mix was stockpiled** ***City of Baraboo would provide trucks to transport old infield mix off**			
		SUBTOTAL	\$ 8,669.00
		Sales Tax (0)	\$ -
		TOTAL DUE	\$ 8,669.00

To accept this quotation, please sign, date, and return with deposit.

Please Make all checks payable to Ball Diamond Fine.

Name _____ Date _____

Thank you for your business!!



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E3481 Royalton Street, Waupaca, WI 54981
Ph: 715-258-8566 - Fax: 715-256-3983
www.WaupacaSand.com

Quote Number: 8559

QUOTE

Page: 1 of 1

Bill To:

CRAIG SCHLENDER
BALL DIAMOND FINE SPORTS TURF, LLC
1106 TILLBERRY DR
BARABOO WI 53913
USA

Phone: 608-356-8581 Fax: 608-254-2224
craigschlender@gmail.com

Terms: NET 30

Ship To:

PIERCE PARK
950 WALNUT STREET
BARABOO, WI 53913

Date: 10/25/2022

Expires: 11/24/2022

Quoted By: JOLENE WERTH

PICK UP PRICING AT READFIELD

Line	Part	Description	Quantity	Unit Price
1	050152	QUICKPITCH RED INFIELD MIX	1.00 TON	\$42.50 TON

- **Sales tax is not included in price unless otherwise indicated.**
- **WS&S may add a fuel surcharge in addition to the above quoted prices to reflect increased fuel costs at time of delivery. Please confirm pricing and any applicable fuel surcharges when placing your order.**
- All products will be delivered to one general stockpile located on a hard compact surface and easily accessible. All delivery sites to be in good driving condition and out of flood plain.
- Deliveries to on-course dump locations or to locations other than general stockpile will be assessed an additional \$2.50 per ton.
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Helping Hands Inc. — Baraboo

Ongoing Programming:

The Backpack Project
Day in the Park

To: Park and Recreation
From: Jim Hovde and Rebecca Penberthy-Hovde, Helping Hands, Inc.-Baraboo
Date: November 29, 2022
RE: Request for waiver of park fees

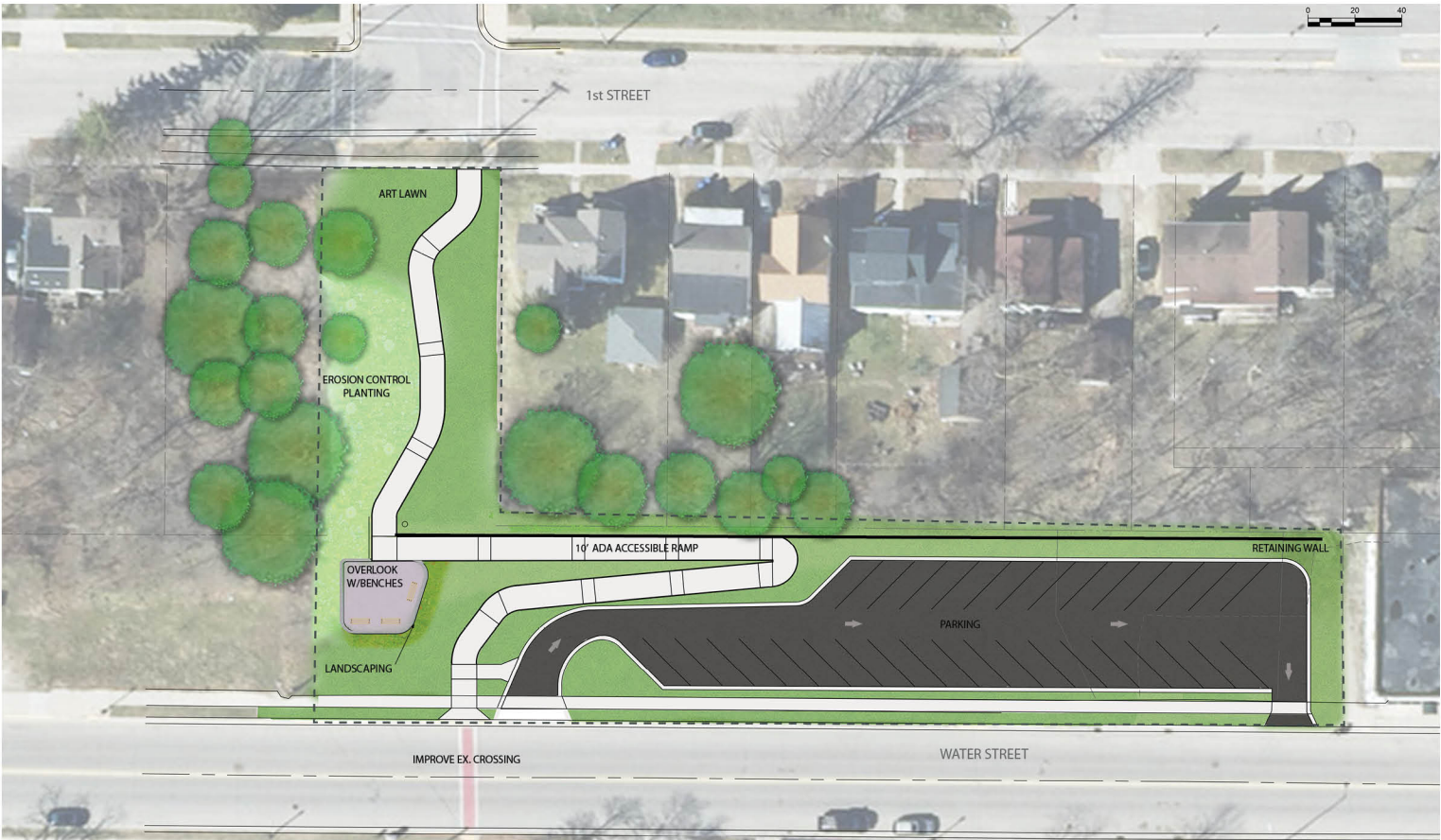
On June 18, 2023, at Ochsner Park, our second fundraising event is scheduled with the bandstand and park shelter being reserved for children's activities and music or demonstrations. We would like to respectfully request a waiver of the rental fees for the shelters. The following is a list of accomplishments and expectations for this event:

1. It's all about area nonprofits. Nonprofits are offered the opportunity to work with the public and to raise funding by food sales. They also offer children and families some fun activities that are free or very low cost to enjoy together in our beautiful park. (no bouncy houses!) Nonprofits do not pay for their space.
2. Silent auction. Everyone is encouraged to donate something to the silent auction. This auction was very popular last year and had a wonderful range of products and services, all from our local area. The funds raised by this silent auction were (and will be this year also) split between the participating nonprofits.
3. Craft fair. The craft fair registrations will pay for advertising, which we plan to do more in depth this year, as well as insurance and other expenses from administration of the event, with the remainder being split by the two host nonprofit organizations which are responsible for clean up, set up, and onsite assistance – Helping Hands and Neighborly Free Clothing Store.

As you can see, this type of event can support area families, nonprofits, and the use of our city's park in a fun and healthy way, while raising awareness of resources and fundraising together.

Thank you for considering this request.

Jim & Becky Hovde



Oak Street Overlook
Concept Plan

Baraboo, WI
12.2022

LEGEND
— Project Boundary



SCALE
0 10' 20' 40'



ESTIMATE OF PROBABLE COST
CITY OF BARABOO, WI
Oak Street Overlook Project

ESTIMATE YEAR:

2022

<u>ITEM NO.</u>	<u>DESCRIPTION</u>	<u>QTY.</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
1	Retaining Walls	1	LS	\$550,000	\$550,000
2	Retaining Wall ADA Ramp And Structue Backfill	1	LS	\$700,000	\$700,000
3	Railing With Lighting	1	LFS	\$780,000	\$780,000
4	Asphalt Pavement	300	TON	\$150	\$45,000
5	Concrete Curb and Gutter	800	LF	\$30	\$24,000
6	5-inch Concrete Sidewalk with Base	6,045	SF	\$10	\$60,450
7	Base Course	1,250	TON	\$20	\$25,000
8	Pavement Markings and Signage	1	LS	\$8,000	\$8,000
9	Unclassified Excavation	1	LS	\$80,000	\$80,000
10	Storm Sewer	1	LS	\$25,000	\$25,000
11	Utility Relocations (Sanitary)	1	LS	\$35,000	\$35,000
12	Site and Turf Restoration	1	LS	\$7,500	\$7,500
13	Landscaping	1,500	SF	\$12	\$18,000
14	Erosion Control	1	LS	\$7,500	\$7,500
15	Clearing and Grubbing	1	LS	\$20,000	\$20,000
16	Mobilization, Bond and Insurance	1	LS	\$200,000	\$200,000
CONSTRUCTION SUBTOTAL =					\$2,585,450
				Contingency 20% =	\$517,090
				Engineering, Permitting, Construction Admin. 15% =	\$465,381
TOTAL COST:					\$3,567,921

Note: Local Art shall be procured by City or local Artist. Cost is unknown at this time. Benches for the project will be provided by the City's Memorial Bench Program.